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**From:** DiNatale, Margaret (DPH)  
**Sent:** Wednesday, August 27, 2008 6:16 PM  
**To:** Gilchrist, Mary (DPH); Caloggero, Dina (DPH); Smole, Sandra (DPH); Han, Linda (DPH); Szymczak, Elizabeth (DPH); Nassif, Julianne (DPH); Konomi, Raimond (DPH); Chen, Karen (DPH); Hennigan, Scott (DPH); Krumholz, Glenn (DPH); Peppe, Joseph (DPH); Belanger, Peter (DPH); Stiles, Tracy (DPH); Maker, Susan (DPH); Boyd, Rozelta (DPH); Elvin, Paul (DPH); Westerling, Judith; Gauthier, Cheryl (DPH); Alfonso, Felipe (DPH); Salemi, Charles (DPH); Clemmer, Jill (DPH); Jenner, Jennifer (DPH); Rubin, Alan (DPH); Madigan, Phyllis (DPH)  
**Cc:** DiNatale, Margaret (DPH)  
**Subject:** save the dates - Teleconferences - PHL October and December  
**Attachments:** Oct and Dec 2008.doc

Hello,

The New England Public Health Lab QA managers have selected the topics for the monthly teleconference series for October and December. The teleconference schedule has changed to the first Tuesday of each month from 11:30 am – 1 pm.

The agenda for both sessions is attached. Please see the notes for each session listed below in this email.

**October 7 topic:** Safety Programs at the various New England Public Health labs (**Room to be announced**)  
Recommendations for representatives to provide an outline from SLI are listed below. This does not imply that other people from here should not participate, only that the people listed should speak initially from our site.

Describe safety program: Dina Caloggero or Sandy Smole, co-chairs of the Safety Committee

Risk assessments: Dina Caloggero, Sandy Smole or Howard Lefkin

Respiratory Protection: Dina Caloggero, Sandy Smole or whomever is responsible for this program

**December 2 topic:** Converting BSL3 space back and forth between BSL3 and BSL23 to meet different operational needs of the laboratory (**Room 133**)

**Speaker:** Dr. Jonathan Richmond

**Please send any questions you have on this topic to me by November 12.** Dr. Richmond would like to review the questions from all of the public health labs in advance of this teleconference. Each PHL has been asked to send questions to me and I will collate and send one list to Dr. Richmond. This does not mean that you may not ask questions that day, it is merely a mechanism to facilitate this session during the allotted length of the call and to provide Dr. Richmond with a framework of where all of the various labs are coming from regarding BSL3 labs.

If you have any questions, please give me a call at ext. 6243. Please share this information with staff in your areas.

Thanks,  
Peggy DiNatale